

*On Friday, March 27, 2020 the Government of Alberta issued some new instruction around which services and businesses are considered essential.*

*The HPC project is deemed an Essential Service, and can continue to operate.  
See below for more information*

All HPC Personnel:

On Friday, March 27<sup>th</sup> the Government of Alberta released new COVID-19 mitigation guidelines and clarified which services and businesses are deemed Essential Services for our province. The HPC project falls under the Essential Services list, and will continue to operate within the Government's guidelines.

The following outlines the measures we are taking in order to comply with the province's guidelines, and what you need to do in order to help keep our workplace safe and healthy.

**New Bussing Changes: Monday, March 30, 2020**

- On Monday morning, you will drive to one of the two new designated locations: Yanda or Taurus
- Follow the signage and the instructions of people at these sites who will help direct you.
- DO NOT GATHER INTO GROUPS LARGER THAN 15 PEOPLE, AND KEEP 2 METERS APART.
- When lining up to get on the bus, make sure you keep 2 meters apart from each other.
- If you wish, you may wait in your car until the groups thin out, or the next bus is ready to load.
  
- **No more than 14 passengers will be allowed on a bus, as per the Government of Alberta: this means 15 people total – riders plus the driver**
- When getting ON the bus, fill the BACK of the vehicle first, row by row to the front: this helps ensure people do not have to pass each other more than necessary.
- When exiting the bus, FRONT exits first, row by row.
- No more than 1 person per seat, per row, for social distancing.
- Follow the same procedures at the end of the day: wait for the bus, keep a 2 meter distance from others, follow the signage and instruction at the parking lot for a safe and orderly exit.

**Additional Bussing Information**

- You will **not** be docked any pay if you are delayed while waiting for the next available bus.
- Seatbelts are not required on school busses. Transport Canada has applied approximately 40 safety standards to the design and construction of school buses made in and imported into Canada. These include specialized brake systems, lighting, emergency exits, escape hatches in the roof, and high padded seatbacks that cushion the impact of a crash.
- Our current cleaning methods ensure that the buses will be clean for all passengers, but it is recommended to avoid touching surfaces and to use available hand sanitizer after your trip, as a health and safety best practice.

### **Lunchrooms**

- Some breaks and shifts have already been staggered to help reduce gathering and more may follow.
- Additional safeguards are being put into place, including extra partitioning to help with social distancing.
- Ensure that if you are eating or socializing with other people, that you still keep the proper distance (2 meters), and that no more than 15 of you are together at any one time.

### **Everyone must do their part**

While the HPC site is taking measures to deal with and combat COVID-19, they will not work unless everyone does their part and follows the rules and instructions issued.

These new rules apply to all of us, with no exceptions. Everyone on the project has been helpful and patient, and in order to combat COVID-19 we need your ongoing help and support.

If you see something that does not look right to you, then say something: this is an extension of our Home Safe Every Day and “Don’t Walk By” philosophy – you are not doing anyone any favours by NOT speaking up or not asking a question.

The work everyone has done on site to date has been simply excellent. If we continue to work together on all these new measures, we will be able to keep our project moving forward while keeping our worksite a safe and healthy one.

All of these measures are constantly being reviewed to ensure that they are effective. If you have any questions, concerns or suggestions please let your supervisor or IPL Representative know.

Thank you,

Bill Schneider

Director, Construction

### **Additional Resources**

Learn more about the Government of Alberta’s new instructions and directives around Essential Services and how they apply to you: <https://www.alberta.ca/essential-services.aspx>

For all of us working at the HPC, for the health and safety of everyone, remember:

